Employment Application

Saint Paul Early Childhood Ministries

Information   Start Date: _____

_____   _____   _____
Last Name   First Name   Middle

_____   _____
Home Address, City, Zip Code   Home Phone

_____   _____
Email Address   Cell Phone

_____   _____   _____   _____
Birthday   Social Security #   Drivers License #   Position Desired

Educational Background

Did you graduate from High School?   ☐ Yes ☐ No   Year of Graduation: _____

Did you attend a College or University? ☐ Yes ☐ No   Major: _____

Year of Graduation: _____   Highest Degree: _____

List any other applicable certifications: _____

Work History

Are you employed now?   ☐ Yes ☐ No   May we contact your present employer?   ☐ Yes ☐ No

Job Title: _____   Job Duration: _____ to _____

Employer: _____   Phone Number: _____

Job Responsibilities: _____

_____

Reason for leaving: _____

Job Title: _____   Job Duration: _____ to _____

Employer: _____   Phone Number: _____

Job Responsibilities: _____

_____

Reason for leaving: _____

Availability

Are you legally authorized to work in the United States on a full time basis? ☐ Yes ☐ No

When are you available to begin working? _____

How did you hear about us? _____

Applicable Skills

Are you bilingual? ☐ Yes ☐ No   If yes, what languages do you speak? _____

Do you have experience working with children? Please explain. _____

_____

_____

_____

_____

References

Give the names of two people not related to you, whom you have known for at least one year.

Name	Email Address	Relation	Phone #	Years Acquainted

Emergency Contacts

_____   _____   _____
First & Last Name   DOB   Relationship

_____   _____
Address, City, Zip Code   Cell Phone

_____   _____   _____
First & Last Name   DOB   Relationship

_____   _____
Address, City, Zip Code   Cell Phone

All information on this application is true and accurate to the best of my knowledge, and I agree to attach a copy of my Texas Drivers License or State ID, as well as my High School or College diploma and any other applicable certifications.

X _____   Date: _____

7734 Mary Bates Blvd. Bldg. A, Houston, TX 77036
Phone: 713-772-1819   Fax: 713-778-1451
Email: info@saintpaulecm.com
Website: www.saintpaulecm.com